

Program Action Plan Template

Program: Manufacturing Engineering Tech		Date: 09 Sept 2024	Submitted By: S.J. Pence
Action Item 1	Qualified instructor staff both FT and Adjunct.		
Proposed Action	Increase the number of technically competent staff for courses offered.		
Responsible Party	CTE Dean		
Success Criteria	Bring in one more additional staff at full time position and broaden adjunct by one or more.		
Resources	Personnel		
Timeline	Immediate. Another full-time engineering instructor has been hired and will be on staff for fall 2024		
Action Item 2	New technology and hardware to follow process, software and hardware used in industry.		
Proposed Action	Add new hardware, software and processes that mirror local in regional industrial companies.		
Responsible Party	MIET staff and purchasing.		
Success Criteria	Create and site emerging technology hardware and software, at least one class and hardware item per year.		
Resources	Software, both free to college and purchased. Machines that our industry partners use to train our students		
Timeline	Immediate. Adding "Fusion" this year, "Revit" next year and have inbound hardware already purchased.		
Action Item 3	Growth planning, marketing plan and outreach.		
Proposed Action	Increase the number of students in the program and from various sources.		
Responsible Party	CTE staff and Marketing.		
Success Criteria	Increase of students by 33 percent, and track sources.		
Resources	Marketing staff.		
Timeline	Year over year metric. We will be increasing students this year by 50 percent this fall over last academic year.		

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Signatures:

A handwritten signature in dark ink, appearing to read 'J. Lence'.

09/18/2024

Department or Program Lead	Date
Dean of Instruction (when applicable) <i>Christa Stickle</i>	Date
Dean of CTE (when applicable)	Date
Vice President or President	Date